

**MINUTES**  
**06/12/2012**  
**Regular Town Board Meeting**  
**Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 6:30 pm**

**ATTENDING:** Board Members: Keith Seward, Dean Streiff, Chris Narveson, Jim Hoesly, Robert Elkins, Pattie Salter and Dennis Nielson

**ALSO ATTENDING:** Dale Hustad, Craig Galhouse and Roberta Kurtz

K. Seward called the meeting to order at 7:30 p.m.

1. Proof of Posting: Clerk-Treasurer Salter confirmed proper posting.
2. Approve 5/02/12 Regular Town Board Meeting Minutes - J. Hoesly moved approve the minutes as presented; C. Narveson 2<sup>nd</sup>. Motion carried.
3. Discussion and Possible action on Driveway Ordinance Change within the ETZ Zone – C. Narveson moved to approve the revised ordinance, R. Elkins 2<sup>nd</sup>. Motion carried.
4. Public Comments: No public comments.
5. Patrolman's Report:
  - a. Report on E. Klitzke Ditch Work – D. Nielson reported no change.
  - b. Trees in the Right of Way – K. Seward presented information provided by the Wisconsin Towns Association related to Vegetation in the Highway Right of Way. D. Nielson reported that the trees are planted 7.5' from the hard surface of the road and 17' from the center of the road. Without objection the resident will be notified by letter with a copy of the State Statutes 86.03(3) advising them to relocate the trees within a certain period of time or they will be cut by the mower.
6. Without objection the board moved item 12 a. up to accommodate guest
  - a. Two Chatelaines Conditional Use Permit Request – K. Seward explained that County requires the Town Board to sign an Authorization for Public Hearing Request form. Two Chatelaines brought the issue before the Plan Commission who were not authorized to sign off on the request because they do not have signing authority from the board.  
  
K. Seward moved to authorize the Chair to sign the County's request form to authorize a public hearing request. J. Hoesly 2<sup>nd</sup>. R. Elkins clarified that the authorization is to add an addition on to the Two Chatelaines extended stay vacation home and upgrade the septic system. Motion carried.
7. Finance Committee Report:
  - a. Accounts Receivable Aging List - \$151.27 was billed in May and \$24 has been billed so far in June for a total of \$175.27. There are no outstanding invoices at this time
  - b. Review and Payment of Driveway Refund – None submitted
  - c. Recommendation to Write off ATT Capital 2011 Personal Property Tax – P. Salter reminded the board that the Personal Property associated with the ATT Capital was a computer once used for a cell tower. The computer is currently in use by the DNR at the New Glarus Woods which is tax exempt. The write off was a recommendation from the Board of Review. C. Narveson moved to write off the tax, D. Streiff 2<sup>nd</sup>. Motion carried.
  - d. Accounting Reports w/Monthly Bank Reconciliation – D. Streiff confirmed that the May bank accounts balance.
  - e. Approval and Payment of Bills – D. Streiff moved to approve May checks 16672-16682 & ACH 63968, 71872, 82105, 88024, 88258 & 91435, R. Elkins 2<sup>nd</sup>. Motion Carried.

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D. Streiff moved to approve June checks 16683-16717 & ACH 55767 & 89234 J. Hoesly  
2<sup>nd</sup>. Motion Carried.

8. Clerk-Treasurer Report:

a. Correspondence

- i. Letter from Resource Engineering Associates – Walter Ruef's property at N8783 County Road O has possible contaminated groundwater caused by the release of petroleum from an underground storage tank formerly located on the property. After speaking with William Buckingham, Sr. Engineer for Resource Engineering Associates, nothing needs to be done about the situation. Mr. Buckingham explained that contamination is just slightly above the NR 140 Enforcement Standards and he expects the plume is likely to shrink back to acceptable levels within a short period of time. No action needed.
  - ii. Green County Emergency Management – Tanna McKeon sent a letter reminding Town officials of the requirement to get FEMA Training. Chris, Dean, Jim and Bob still need certification and should take the ICS 402 Class. Disaster funding is attached to our board members being FEMA certified so scheduling these classes should be a priority.
  - iii. New Glarus Public Library Update – P. Salter distributed the last update, dated May 9<sup>th</sup>.
- b. Petition to Lower Speed Limit on Edelweiss Road – P. Salter reported that a petition was signed by residents of Edelweiss Road was submitted to the Clerk's office. Residents expressed concern that patrons of the Country Club were leaving the club under the influence and speeding. After researching the issue, the Clerk discovered that the speed limit had been lowered to 45 MPH September 21, 1999. D. Nielsen reported that he checked the road and discovered that the speed limit sign had been stolen. A new speed limit sign was placed at the beginning of Edelweiss Road. P. Salter contacted the resident who submitted the petition to relay the information. The resident was pleased to hear that the speed limit was lowered and that a new sign was installed, but then requested that an additional sign be placed leaving the Country Club. They also recommended placing red flags on top of the speed limit sign as an additional warning. J. Hoesly moved to install an additional speed limit sign on the line between Exeter and The Town, R. Elkins 2<sup>nd</sup>. Motion carried.
- c. Weed Commissioner Ordinance: P. Salter presented the board with sample Noxious Weed Ordinances. Without objection the board members will review the information and be ready with recommendation at the July town board meeting.
- d. Troxler Tree – P. Salter reported the New Glarus School District has granted permission to plant a tree in Alex Troxler's memory. They picked out a spot in front of the new Middle School addition. The space will be available in September. Perhaps we could plant the tree at a memorial service marking the one year anniversary of Alex's passing. Without objection Clerk will organize the planting and pick a good tree.
- e. Street Light at Exeter Crossing and Hwy 69 – P. Salter reported that she received a quote from Tami Isely of Alliant Energy to install the requested streetlight with underground cable in the amount of \$5,933.60. The cost to go overhead would be considerably more with a per foot charge of \$8.50/ft. rather than \$2.30/ft. Without objection, J. Hoesly will report back to the constituent with the cost.

9. Chairman's Report – Nothing to report this month.

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10. Farmland Preservation Report – Dean reported that they did not have anything new to report. Both D. Streiff and J. Hoesly expressed frustration with the lack of leadership with the process.

Library Funding Discussion

- a. Set Special Electors Meeting to Discuss Sinking Fund Use - K. Seward asked the board if there was a mechanism to convert use of the Town Hall Sinking Funds for Library Capital Commitment. Issues to discuss:
    - i. Use of \$40+k Sinking fund
    - ii. Elector approval
    - iii. Long Term Lease for Town Hall
      - 1. Space needs w/meeting room 1,500 sq ft.
      - 2. Space w/o meeting room 700 sq ft.
    - iv. Reduced rent due to additional \$40k
    - v. Term
    - vi. Town park space work in w/detention pond
    - vii. Consider Park Commission input
  - b. Communication to the Library Board - Without objection C. Narveson will carry the message to the Parks Commission, K. Seward will meet with Suzi Janowiak and Linda Hiland, J. Hoesly will carry the message to Jody Hoesly and report back at the next meeting.
11. Parks Commission Report
- a. Request for \$500 for the Barns Preservation Speaker. C. Narveson noted that the agreed upon payment for the Barn Preservation Speaker was \$500 not the \$300 that was approved at last month's meeting. C. Narveson moved to pay the speaker \$500 out of the park workshop fund. J. Hoesly 2<sup>nd</sup>. Motion carried.
12. Plan Commission Report
- a. Moved Two Chatelaines Conditional Use Permit Request up on the agenda
  - b. Plan Commission Signing Authority Discussion – K. Seward explained that there are routine situations that come before the Plan Commission that require the Town Chair to sign for authorization. Situations would include Town Review of County Application Requiring Public Hearing and Preauthorization of Driveway Access. Without objection Keith and Dale will work out a resolution and bring it before next month's meeting.
13. Set Next Town Board Meeting – The next meeting was set for July 10<sup>th</sup> at 6:30 p.m.
14. Adjourn: Discussion ended at 9:15 p.m. D. Streiff moved to adjourn, 2<sup>nd</sup> by R. Elkins. Motion carried.

Patricia I. Salter, Town Clerk-Treasurer